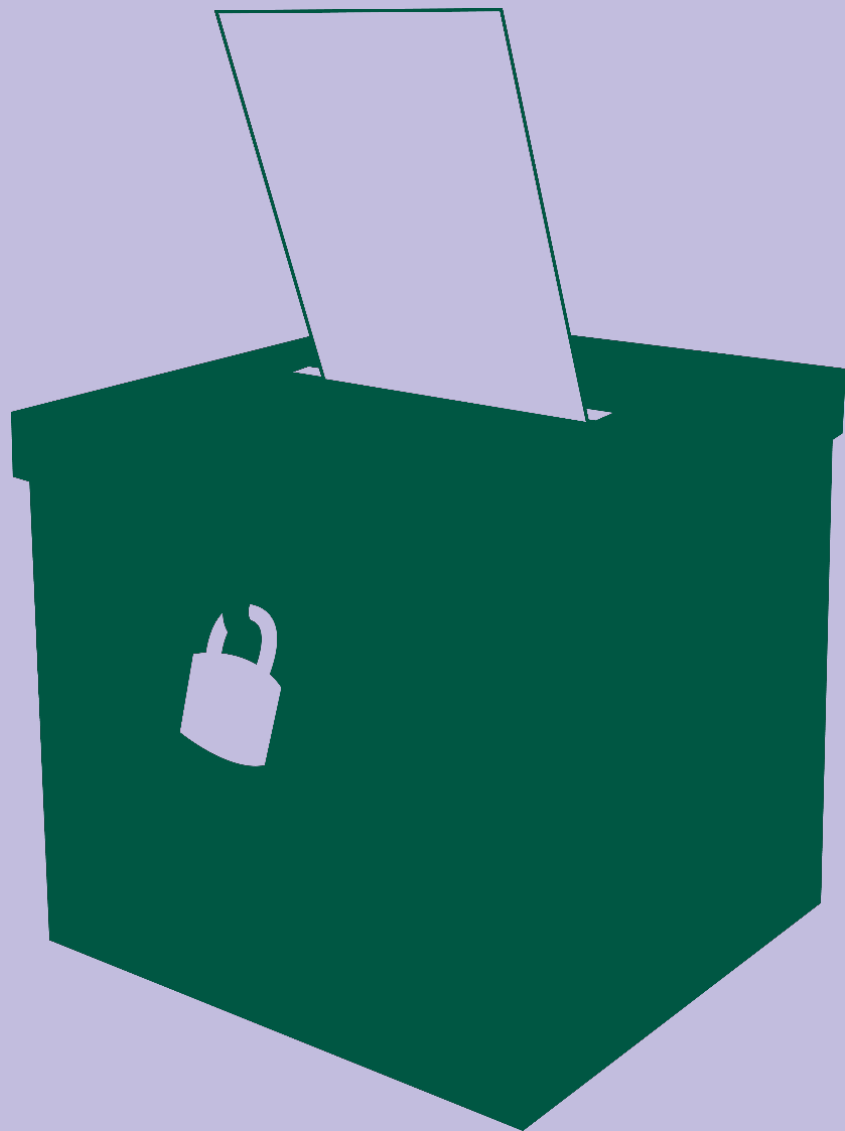


# Citizens Advice

# Rushmoor

## Annual General Meeting 2024



**citizens  
advice**

**Rushmoor**

Wednesday 30<sup>th</sup> of October 2024 at 6:00 pm

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## Notice of Annual General Meeting

This is to give notice that the annual general meeting (AGM) of Rushmoor Citizens Advice Bureaux will be held on **Wednesday 30th of October 2024 at 6:00 pm**, to hear ratification of the resolutions listed below all of which will be proposed as ordinary resolutions.

Refreshments will be served from 5:30 pm with the official business of the AGM beginning at 6:00.

The meeting will be held in the Concorde Room at the Civic Offices Farnborough Road Farnborough GU14 7JU.



[Please click here if you would like to register to attend.](#)

# Voting and resolutions

This year we will be holding our AGM in person at the Civic Office in Farnborough.

We are electing six new trustees.

You can put questions forward to the AGM for the Chair, Trustees and/or the leadership team.

We are asking that you send in any questions in advance to so we can manage the number of questions within the time available.

We would like all members to use the online form at the end of the papers to

- Tell us whether you will be attending in person.
- Let us know if you would like to vote by proxy (you will be sent a link to an online form to do so)
- Add a question to be asked as part of the Q&A at the end of the meeting

The deadline for completing the registration form is by end of business **Monday 28<sup>th</sup> of October 2024**.

Please let us know if there is anything we can put in place to help you participate with this meeting.

Jamie Ayres

Business and Operations Manager

Company Secretary

[jamie.ja@citizensadvicerrushmoor.org.uk](mailto:jamie.ja@citizensadvicerrushmoor.org.uk)



# Agenda

## 1 Welcome and apologies

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### 2 Resolution 1

To approve the minutes of the annual general meeting of Citizens Advice Rushmoor held on Monday 4th of December 2023.

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### 3 Chair's Report

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## 4 Election of Trustee Board Members

### Resolution 2

To appoint Holly Cooper as a trustee

### Resolution 3

To appoint David Raine as a trustee

### Resolution 4

To appoint Nealum Dehal as a trustee

### Resolution 5

To appoint John Wooley as a trustee

### Resolution 6

To appoint Ben Stone as a trustee

### Resolution 7

To appoint Julia Ross as a trustee

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## 5 Overview of annual report and 2023/24 accounts

The Citizens Advice Rushmoor Treasurer will review the year, drawing out the key financial points made in the 2023/24 annual report.

### Resolution 8

To adopt the annual report and 2023/24 accounts

### Resolution 9

To appoint Rothmans LLP as auditors of Citizens Advice Rushmoor for the current financial year

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## 6 Chief Officer's Report

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## 7 Questions and answers (Q&A) & Close of meeting

# Details about the AGM resolutions

## RESOLUTION 1

To approve the minutes of the annual general meeting 2023. A copy of the draft minutes is available on our website – [click here](#).

## RESOLUTION 3

To appoint David Raine as a trustee

As a former CEO of an international law firm headquartered in London, David's relevant experience is around strategic planning, leadership and management. He supports the board on the Strategy Working Group.

## RESOLUTION 4

To appoint Nealum Dehal as a trustee

Nealum brings over 20 years' experience in the insurance and investment banking sectors. This has included leading on digital transformation projects for complex legal data and enhancing business processes. She also has experience as an adult education tutor, a generalist adviser and as an Independent Monitoring Board member at a prison. Nealum sits on the Service and Quality Committee.

## RESOLUTION 2

To appoint Holly Cooper as a trustee

As a People Director in the Manufacturing & Engineering industry, Holly brings her experience in leading People strategy, employment law, leadership training and organisational change. She is also a qualified executive coach and early careers mentor, and currently sits on the People, Health and Safety Committee.

## RESOLUTION 5

To appoint John Woolley as a trustee

John is a retired administrator with experience in the public and private sectors. He served as an RAF officer for 19 years specialising in HR, then trained as a solicitor in commercial private practice. John has also served as a Rushmoor councillor, representing a Farnborough ward. He is on the Business Development Committee.

## RESOLUTION 6

To appoint Ben Stone as a trustee

Ben is an Operations Director within the non-profit/ church sector. He is also involved with Farnham Town FC, he is the Head of Community, women's secretary and sits on the committee. Ben is also the secretary at a local Aldershot church. He gained the majority of his experience working within the funeral industry in London before moving to Surrey 2 years ago.

## RESOLUTION 7

To appoint Julia Ross as a trustee

Julia is a State Registered Radiographer with over 25 years' experience in healthcare management, where she designed and implemented new patient services. She is also a Non-Executive Director for The Bupa Pension Scheme and a volunteer advisor at Basingstoke Citizens Advice.

## RESOLUTION 8

To adopt annual report and accounts 2023/24

[Click here to View](#)

## RESOLUTION 9

### To appoint the auditors

The Finance and Risk Committee propose the appointment of Rothmans LLP as auditors for the current financial year

# Minutes of meeting 2023

Please follow [this link](#) to see the minutes of Rushmoor Citizens Advice Bureaux ('Citizens Advice Rushmoor') annual general meeting 4<sup>th</sup> of December 2023.

## Information on booking, voting and asking a question

Voting on resolutions by members will be in person however, if you wish to vote via proxy, then please complete the registration form to let us know you would like to vote (where indicated) and you will be sent a link to an online form.

[Please complete the registration form by Monday 28<sup>th</sup> of October 2024.](#)

If you have any questions for the meeting, then due to limited time available for this final section of the agenda, we ask that you please add them to the registration form if possible.

If you require any further information or assistance, please contact:

[jamie.ja@citizensadvicerrushmoor.org.uk](mailto:jamie.ja@citizensadvicerrushmoor.org.uk)

# Citizens Advice helps people find a way forward.

We provide free, confidential and independent advice to help people overcome their problems. We are a voice for our clients and consumers on the issues that matter to them.

We value diversity, champion equality, and challenge discrimination and harassment.

We're here for everyone.



Citizens Advice Rushmoor is an operating name of Rushmoor Citizens Advice Bureaux and includes Aldershot, Farnborough & Heathlands, and is a Registered Charity no 1090669; Company Limited by Guarantee no 4354628; Registered office, Civic Offices, Farnborough Road, Farnborough, Hants, GU14 7JU.